

At 8:37 a.m. on September 29, 2023, David K. Brossett called the meeting to order, with the following members present:

David K. Brossett, Chair
Kristine A. Kobila
Michael F. Holly

Also present:

Tyson J. Ducote, Executive Director
Justin G. Owens, Deputy Director
Paul H. Spaht, Board Legal Counsel

After the meeting was called to order, the agenda was reviewed.

The Complaint Review Committee ("CRC") unanimously approved the motion, made by **Mr. Holly**, seconded by **Ms. Kobila**, to enter Executive Session to discuss investigative proceedings regarding allegations of misconduct.

[La. R.S. 42:17(A)(4)]

Discussion of the following matters:

- Case 2022-25
- Case 2022-27
- Case 2023-09
- Case 2032-24
- Case 2023-27
- Case 2023-28

The CRC unanimously approved the motion by **Ms. Kobila**, seconded by **Mr. Holly**, to exit Executive Session.

2022-25

The CRC unanimously approved a motion by **Mr. Holly**, seconded by **Ms. Kobila**, to grant Respondent's request to alter the language in the Consent Order previously issued so that Respondent may now be allowed to pay its \$1,500.00 fine in three (3) equal payments of (\$500.00) dollars each over three (3) consecutive months, to be postmarked no later than the first business day of each month. The CRC also instructed that language be added to the Consent Order clarifying Respondent's architecture firm license will be automatically and immediately suspended if a scheduled payment is not made as per these terms, with said suspension continuing until all payments have been made.

2022-27

Owens advised the CRC that Respondent had submitted certified cashier's checks as remittance for the fine and all of the Board's costs incurred during this matter, including those relative to the formal hearing which had taken place on July 28, 2023.

2023-09

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Ms. Kobila**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$4,500.00; payment of actual administrative costs; successful completion, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit awarded; publication of any adopted Consent Order

on the Board's website and a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

2023-24

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Ms. Kobila**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$4,000.00; payment of actual administrative costs; successful completion by Respondent's supervising architect, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit awarded; publication of any adopted Consent Order on the Board's website and a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

2023-27

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Ms. Kobila**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$5,000.00; payment of actual administrative costs; successful completion by Respondent, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit awarded; publication of any adopted Consent Order on the Board's website and a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

2023-28

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Ms. Kobila**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$1,500.00; payment of actual administrative costs; successful completion by Respondent's supervising architect, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit awarded; publication of any adopted Consent Order on the Board's website and a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

Minutes:

The minutes of the previous meeting were reviewed.

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Ms. Kobila**, to approve the July 28, 2023 CRC minutes.

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Ms. Kobila**, to adjourn the meeting.

Respectfully submitted,

A black rectangular redaction box covers the signature of David K. Brossett. A blue ink line is visible extending from the right side of the redaction box.

David K. Brossett, Chair